



ACTIVITY ASSISTANT

JOB DESCRIPTION

PRIMARY FOCUS | Creating engaging activities for campers throughout the day and provide support for the rest of the summer staff team.

CORE RESPONSIBILITIES - WHAT WILL YOU BE DOING?

- Plan and lead a variety of activities that provide campers with more than enough opportunities to make each day at Camp special.
- Assist Counselors and Team Leads as they lead activities by preparing necessary equipment and helping campers stay engaged during each part of the day.
- Look ahead to what activities will happen later in the day and ensure that all necessary materials and equipment are set up and ready to be used by other members of the summer staff team.
- Report to the Assistant Director at your location.

KEY RESULT AREAS - HOW WILL YOU KNOW IF YOU'RE DOING A GREAT JOB?

- Free Time is safe, fun, & engaging with a variety of activities that change each day. Campers always have something to participate in that interests them.
- Camper behavior during activities is handled calmly because your presence keeps everyone engaged, and supports other members of the team when issues do arise.
- The next activity for campers is always ready to go. You help the rest of the staff stay prepared and one step ahead.

COMMITMENTS - WHAT DO WE EXPECT FROM YOU?

- Work at least 5 weeks of the summer plus 1 week of staff training (a combination of in-person and online) before camp begins.
- Regular work hours of Monday-Friday each week in one of the following shifts:
 - Morning Shift - 7:30am-12:30pm
 - Afternoon Shift - 12:30pm-5:30pm
- Demonstrate a life of godliness and integrity at Camp, at home, and in the community.
- Agree with and sign the Camp of Champions USA Statement of Faith.
- Live by Camp of Champions USA Training Manual, Conduct Agreement, and all Camp rules.

PREFERRED SKILLS & QUALIFICATIONS - ARE YOU THE RIGHT FIT FOR THIS POSITION?

- Entertaining and fun personality, always including others in everything you do
- Eager to help others on their team, whether peers or those who are leading them
- Able to anticipate upcoming needs and prepare for them
- Part-Time Availability (5 hrs per day, morning shift or afternoon shift)
- Open to 14 & 15 year olds with a Work Permit
- Must have completed at least one year of High School before Summer Camp starts.